

# Q324 User Guide

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## Your Device's OS

Micromax Q324 comes with KITKAT 4.4.3 that is capable of performing various functions just like your personal computer and can be personalized according to your own needs. For example, you can add and remove applications or upgrade existing applications to improve the functions. At the Google Play Store, an ever-growing range of applications, games, movies, and books are available for you to download.

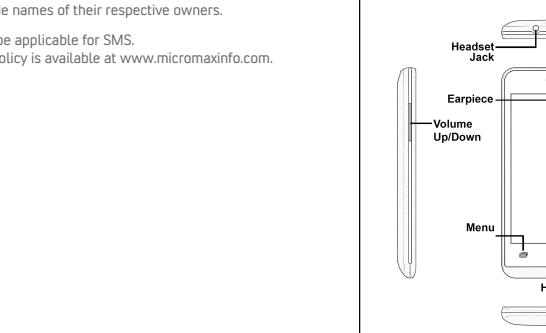
## Read Me First

- Please read all safety precautions and this manual carefully before using your device to ensure safe and proper use.
- The descriptions in this manual are based on the default settings of your device.
- Available features and additional services may vary by device, software, or service provider.
- Applications and their functions may vary based on the country, region, software or hardware specifications. Micromax is not liable for performance issues caused by third-party applications.

## Disclaimer

- The colors, specifications, functions and graphics shown/mentioned in the user manual may differ from the actual product in such a case, the latter shall govern. Images shown are for representation purpose only. Specifications are subject to change without prior notice. Micromax keeps the right to modify the content in this user guide without prior notice.
- Upon first use of your device, your device will send information related to your mobile, IMEI numbers, location details and other software details through SMS\* automatically. This information may be used as further specified in Micromax privacy policy\*\*.
- Talk and standby times are affected by network preferences, type of SIM cards, connected accessories and individual usage patterns. Services and some features may be dependent on the network, service/content providers, SIM cards, compatibility of the devices used

## Understand Your Phone



## Getting Started

### SIM and Memory Card Insertion

1. Switch off your phone and remove the rear cover.
2. Insert the memory card in the memory card slot.

## Handset Keys

- **Power Key**
  - **Turn On**: Press the Power key for 3-4 seconds.
  - **Wake up the Screen**: Firmly press the Power key to wake up the screen or to turn off the screen.
  - **Turn Off**: Wake up the screen first. Now, long press the Power key then tap "Power off" to turn off the phone.
  - **Quick Options**: Wake up the screen first. Now, press the Power key for 2 seconds to view quick options to turn off the phone, reboot, switch to airplane mode, or adjust the sound profile.
- **Volume Keys**: Adjust the in-call, media, and ringtone volume from the volume keys available on the left side of the device.

## Handset Keys

- **Menu Key**: Opens a menu with items that affect the current screen or application.
- While you are on the home screen, tap to view quick access options.
- Long tap to open the most recently used applications.
- Opens the Home screen. If you are viewing any of the extended Home screens, opens the central Home screen.
- Long tap to open Google Now.
- Takes you to the previously opened screen until the Home screen appears.
- If the onscreen keyboard is open, closes the keyboard.

## Handset Keys

- **Home Key**: Opens the Home screen. If you are viewing any of the extended Home screens, opens the central Home screen.
- Long tap to open Google Now.
- Takes you to the previously opened screen until the Home screen appears.
- If the onscreen keyboard is open, closes the keyboard.

## Handset Keys

- **Back Key**: Takes you to the previously opened screen until the Home screen appears.
- If the onscreen keyboard is open, closes the keyboard.

## Charge the Battery

- Before using the device for the first time, we recommend you to use the power adapter to charge the battery for at least 1-2 hours.
- Connect the power adapter to the power outlet and the USB cable, as illustrated below.
- When turned on, the battery level and charging status gets displayed in the upper-right corner of the screen.
- Use only Micromax chargers and cables. Other chargers or cables can cause the battery to explode or damage your device. This may invalidate your phone warranty.

## Home Screen

- You can personalize your home screen with shortcuts, widgets, and wallpapers. To view quick options to change wallpaper, add widgets, or open settings section, tap the key. You can add extensions to the home screen by dragging an item to the right edge of the screen until a new screen appears. Your Q324 will show only those extended home screens that have some shortcut/widget placed on them. Swipe left or right on the home screen to view the next extended home screen.
- In the bottom pane, there will be five launcher icons for you to open different sections in the phone. Except the application launcher in the middle, you can rearrange and manage the other four icons. Tap and hold to select a launcher icon and then you can rearrange, change, or remove them with ease.
- **Know More About Widgets...** Widgets allow placing application shortcuts on your home screen. You can place analog clock, your recent call logs, and other such sections of your phone on the home page and access them directly! View all available widgets by tapping the key and then tapping **Widgets**.

## Account Configuration

- **Google Account**: Some applications and services of your smartphone may require you to sign in to your Gmail account or create a new one. Configuring Gmail account will not only allow you to access your emails but will also enable you to sync your phone calendar and contacts with your Gmail account. Changing your handset and taking contact list backup cannot get easier. In addition to this, your Gmail account lets you take full advantage of applications and services offered by Google on your Android phone. Configure your Google account on this handset to get an ease-of-access and sync your preferences and data on some applications rendered by Google.
- Network connection is required for a successful Gmail account configuration.

## Notifications

- Your phone notifications you of events and messages as and when they occur. You can handle the notification interface as depicted below:
- **Open Notification Panel**: Tap to open the notification panel.
- **Close Notification Panel**: Tap to close the notification panel.
- **Clear All Notifications**: Tap to clear all notifications.
- When you receive a notification, its icon appears in the status bar, along with a brief summary. You may clear each notification separately by swiping it towards left or right.
- Toolkit provides you shortcuts to manage basic phone features, such as Airplane Mode, Wi-Fi, Display Brightness, and many more.
- **Open Toolkit Quick Access Panel**: Tap to open the Toolkit Quick Access Panel.

## Account Configuration

- In addition to Gmail, you can configure other email accounts from: → **Add account**
- Also, you can download desired email application from the Play Store and access emails from the respective application.

## Notifications

- **Other Accounts**: In addition to Gmail, you can configure other email accounts from: → **Add account**
- Also, you can download desired email application from the Play Store and access emails from the respective application.

## Notifications

- **Phone Security**: Protect your phone from unauthorized access. Once locked, the phone can be unlocked by providing the unlocking password set while choosing the unlocking technique.
- **Slide Unlock**: Place your finger on the lock icon and drag towards the unlock icon.
- **Pattern**: Connect the dots to form a pattern and use the same to unlock.
- **PIN**: Set a PIN of at least four digits as the password to unlock.
- **Password**: Set and use an alphanumeric password of at least 4 characters to unlock the phone.

## Phone Unlocking Methods

- Choose and set a screen unlocking technique from: → **Security** → **Screen lock**
- It is important to remember the passwords and commands, which you set for your phone.
- **Using the Touch Screen**: Tap and hold an item to view the list of actions based on the selected item and condition. Also, you can move an item from the Apps screen to the home screen.
- **Tap and Hold**: Tap and hold an item to view the list of actions based on the selected item and condition. Also, you can move an item from the Apps screen to the home screen.
- **Drag an Item**: Tap and hold an item and move your finger on the screen until you reach the target position.

## Scroll

- You can drag items from one location to another on the home screen. Also, you can delete items from the home screen by holding the item and dragging it to the Remove label that becomes available only when you hold the item on the Home screen.
- To scroll a list, slide your finger across the surface of the screen upwards or downwards.

## Double-Tap

- Tap quickly twice on a webpage, map, or other screen to zoom. For example, double-tap a section of a webpage in the browser to zoom that section.

## Swipe

- Place a finger on the screen and steadily slide your finger in the desired direction.

## Using the Onscreen Keyboard

- Some applications display the keyboard by default. In others, you will be required to tap a text field, where you want to enter text, to open the keyboard.

## Recent Applications

- Tap and hold the key to view the list of recent applications. You can easily remove items from the list to free some memory and make your phone work faster.

## Remove Items from List

- There are three ways to remove items from the list:
  - Drag an item towards left or right.
  - Tap and hold an item and then select **Remove from List**.
  - Tap the icon to Remove all recent applications from the list.

## Make a Call

- Tap on the menu screen or the home screen to open the dial pad for making calls.

## Video Call

- Your handset supports video calling using which you can talk face-to-face with your friends via real-time video streaming.
- To make a video call: Open the contact details of the call recipient from the contacts list and then tap to make a video call.
- Or Dial a number on the dialer, tap the icon and then select **Video Call**.
- To make a video call, you need to enable 3G on your SIM card. Please contact your service provider for 3G data pack details. The video call recipient also needs to have a 3G connection.

## Contacts

- Go to → to add a new contact to the contacts list by tapping icon and then entering the contact name, number and details in the respective fields.
- **Synchronize Your Contact List**: You can synchronize your contacts list with any of your accounts configured on this device. To synchronize your contact list:
  1. Tap the key on the contacts screen and then tap **Accounts**.
  2. Select the account(s) with which contact list to be synchronized.
 You can auto-sync contacts by selecting the **Auto-sync app data** option. Your contacts synchronization will be complete in a few seconds.
- To synchronize contacts, you need to have Internet connectivity via your SIM or Wi-Fi. If your Sync does not proceed as expected, check network connectivity.
- **Airplane Mode**: Some locations may require you to disable all the network-related functions of your mobile. The Airplane Mode enables you to disable all incoming and outgoing calls, Wi-Fi, and Bluetooth connections. To activate the airplane mode: Press and hold the Power button and then select **Airplane mode**. Or Drag down the notification panel, tap , and then select **AIRPLANE MODE**.
- Drag down the notification panel, tap , and then select **AIRPLANE MODE**.
- Press the phone's volume up/down keys on the left side of the phone to adjust the volume.

## Send Message

- To send a message:
  1. Tap on the menu screen or the home screen to go to the messaging section and then tap to compose a message.
  2. Tap the icon to view the types of files that can be attached and select the desired type of multimedia file.
  3. Tap to select the composition text box and enter your message body in it.
  4. Enter the contact name (if it exists) or enter the phone number. You can also tap the icon to view and select contact(s) from the contact list.
  5. Tap to send the multimedia message.

## Camera

- Go to to open the camera.
- Swap between front and back camera.
- Manage flashlight.
- To switch your phone's camera to video mode, just slide the video icon towards the camera icon as depicted above. You are now ready to capture videos.

## Gallery

- You can use the Gallery to view pictures and play videos and share files. Tap to open the gallery to view pictures and play videos and share files. Tap to open the gallery to view pictures and play videos and share files.

## Music Player

- Go to to open the music player.
- Open the playlist.
- Turn on/off songs shuffle.
- Turn on/off repeat songs.
- Play next song in the playlist.
- Adjust volume.
- Play/Pause song.

## Settings, Networks, & Applications

- Your phone can connect to networks and devices, including Internet, Wi-Fi, GPS, Bluetooth, and devices, such as headsets. You can also transfer files to/from your PC through the data cable.
- Go to → to pair your Q324 with another Bluetooth device. To pair your Q324 with another Bluetooth device:
  1. If Bluetooth is off, turn it on and then tap **Bluetooth**. Your phone scans and displays the list of Bluetooth devices in range.
  2. Tap the ID of the other device in the list to pair with it.
  3. You will be prompted to confirm passkey on both devices. Tap **Pair** to confirm the passkey and pair the devices. On successful pairing, your phone connects to the device.
- If the device you want to pair with is not in the list, make it discoverable and then search.
- **Connect to the Internet**: To configure Internet go to → → **Data connection** and select the SIM on which data connection is to be enabled.
- You may also need to configure the access point name for the data connection to work. To configure the access point name, go to → → **Access Point Names** and select the SIM for which access point name is to be configured. Select the access point name from the list.
- By default, the access point name gets configured once you insert the SIM or your network provider sends the access point name settings via SMS. You may need to install these settings. If the access point names are not listed by default, please contact your network provider for the same.
- **Tethering & Portability**: You can use your Q324 as a modem and connect your PC or laptop to the Internet, when required. Start using your SIM data pack on your PC or Laptop now! Go to → → **Tethering & portable hotspot**.
- **USB Tethering**:
  1. Connect your phone with your PC/Laptop via USB cable.
  2. Select the **USB tethering** option.
  3. Select your phone network as the network connection in your PC/Laptop and get access to the Internet.
- **Bluetooth Tethering**:
  1. Pair your phone with the Bluetooth enabled PC/Laptop via Bluetooth pairing option.
  2. Select the **Bluetooth tethering** option in your phone.
  3. On the paired PC/Laptop, select the Bluetooth device (your phone) and choose to connect to the Internet.
- **Wi-Fi Hotspot**:
  1. Turn on the **Wi-Fi hotspot** option in your phone.
  2. On the other Wi-Fi enabled PC/Laptop/handset, choose your phone as a Wi-Fi network to connect with it.
  3. View and configure Wi-Fi hotspot settings by tapping the **Wi-Fi hotspot** option.
- **Google Maps**: Your mobile operator will charge you based on your data usage. Enable location access from → to start using Google Maps.

## Pair With Bluetooth Devices

- Go to → → **Bluetooth**
- To pair your Q324 with another Bluetooth device:
  1. If Bluetooth is off, turn it on and then tap **Bluetooth**. Your phone scans and displays the list of Bluetooth devices in range.
  2. Tap the ID of the other device in the list to pair with it.
  3. You will be prompted to confirm passkey on both devices. Tap **Pair** to confirm the passkey and pair the devices. On successful pairing, your phone connects to the device.
- If the device you want to pair with is not in the list, make it discoverable and then search.

## Manage Applications

- Your phone comes with a host of applications to make your life easier and more convenient. The Android phones offer users access to unlimited entertainment sources. You can download applications, games, movies, and books from the ever-increasing Google Play Store. New items get added almost daily to the Play Store to give users a never-ending fun experience.
- To view and manage the list of all installed, downloaded, and running applications, go to → → **Apps**.
- To download applications, games, movies, and books from the Google Play Store, go to → to access the Google Play Store. View the details and download items, as desired.
- Not all items are free of cost in the Google Play Store.
- You need to have an Internet connection and be signed in to your Google Account to use the Google Play Store.

## Safety Precautions

- Switch off your device in any area with potential explosive atmosphere. Sparks arising out of radio frequency may cause fire or explosion. Therefore switch off your device at refueling stations, fuel depots, chemical plants or places where blasting requirements and local restrictions when using the phone.
- Your Phone's radio waves may interfere with inadequately shielded medical devices. Consult a physician or manufacturer of the medical device to know whether they are adequately shielded from external Radio Frequency. Switch off your device when regulations require you to do so.
- Always keep the phone and accessories out of reach of small children. Small parts such as the SIM card or microSD card inside your pocket, purse or other container with metal objects. Do not dispose of batteries in fire as they may explode.
- Do not place the phone near electromagnetic data carriers such as credit/debit cards. Information stored on them could be lost.
- Permanent damage to hearing may occur if you use earphones at high volume for prolonged periods. Set your volume to the safe level. If you experience discomfort in your ears, reduce the volume or discontinue the use of your earphones.
- Manufacturers of medical devices recommend a minimum distance of 15.3 cm (6 inches) between a wireless device and an implanted medical device such as pacemaker or cardioverter defibrillator to avoid issues arising out of radio frequency interference.

## Phone Security

- The mains voltage (V) specified on the power supply unit must not be exceeded to prevent damage to the charging device. The power supply must be plugged into an easily accessible AC power socket when charging the battery.
- You may only open the phone to replace the battery (if not inbuilt), SIM card and micro SD card. You must not open the battery under any circumstances. All other changes to this device are strictly prohibited and will invalidate the warranty.
- Do not store the device in high or cold temperature. Extreme temperatures can shorten the life of electronic devices and damage batteries.
- Do not use or store the device in dusty, dirty areas. Its moving parts and electronic components can get damaged.
- Do not attempt to open the device other than as instructed in this guide.
- Do not drop, knock, or shake the device. Rough handling can break internal circuit boards and fine mechanics.
- Do not use harsh chemicals, cleaning solvents, or strong detergents to clean the device. Only use a soft, clean, dry cloth to clean the surface of the device.
- Do not store your device near magnetic fields or allow your device to come in contact with magnetic fields for extended period of time.

## Taking Care of Your Device

- Your device is a product of superior design and craftsmanship and should be handled with care. The following suggestions will help you protect your phone.
  - Keep the device dry. Precipitation, humidity, and all types of liquids or moisture can rust the electronic circuits. If your device gets wet, remove the battery, wipe it with a dry cloth and take it to an authorized service center.
  - Do not store the device in high or cold temperature. Extreme temperatures can shorten the life of electronic devices and damage batteries.
  - Do not use or store the device in dusty, dirty areas. Its moving parts and electronic components can get damaged.
  - Do not attempt to open the device other than as instructed in this guide.
  - Do not drop, knock, or shake the device. Rough handling can break internal circuit boards and fine mechanics.
  - Do not use harsh chemicals, cleaning solvents, or strong detergents to clean the device. Only use a soft, clean, dry cloth to clean the surface of the device.
  - Do not store your device near magnetic fields or allow your device to come in contact with magnetic fields for extended period of time.

## Battery Recommendations

- Please put the battery in a cool and well-ventilated place out of direct sunlight. We recommend you to charge the battery at room temperature range.
- Batteries have life cycles. After a full charge, if the power reserve of the battery tend to deplete inordinately faster than usual, the battery life is at an end. Replace the battery with a new battery of the same make and specification.
- Use manufacturer approved batteries, chargers, accessories and supplies. Micromax will not be held responsible for user's safety when using unapproved accessories or supplies.
- Do not discard the battery with household trash. Please dispose of used battery according to your local environmental laws and guidelines.

## Recycle your Phone

- The WEEE logo (shown at the left) appears on the product (battery, handset, and charger) to indicate that this product must not be disposed off or dumped with your other household wastes. You are liable to dispose of all your electronic or electrical waste equipment by relocating over to the specified collection point for recycling of such hazardous waste.
- Collection and proper recovery of your electronic waste equipments at the time of disposal will allow us to help preserve the environment. Recycling of the electronic waste equipment will ensure safety of human health and environment. For more information on best practices for disposal of electronic and electrical waste, please visit to our web site: www.micromaxinfo.com/weee.php.
- Note: Micromax will not bear any responsibility for any non-compliance with the above mentioned guidelines or improper usage of the mobile phone.

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